



Terna Public Charitable Trust's
COLLEGE OF ENGINEERING, OSMANABAD.
Approved by A.I.C.T.E. & Affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.

President
Hon. Dr. Padmasinhaji Patil
Ex. Member of Parliament.

Principal
Dr. N. S. Biradar
B.E., M.E., Ph.D. (IIT Bombay)

Ref.No.COE/ESTT/2016/1933

Date: 28/01/2017

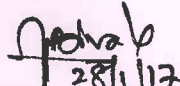
CIRCULAR

Dear student's kind attention.....

It has been observed and brought to the notice that some of the students are not attending classes regularly in spite of repeated reminder. Even, there are rumors that some of the students are encouraging common off of class and forcing students not attend the class both in FE and senior classes. Looking into such misbehavior and attitudes the following precautionary measures are taken in the interest of the students and continuous class conduction.

1. No common off for any class in the campus is acceptable. However, if such instances are observed and noticed the entire class will be penalized with Rs. 500/- each.
2. If any students threatening or forcing the students not attend or meet the class counselors and HoD's, the same should be brought to the notice of the Principal immediately. The disciplinary committee will report such students name to university immediately for their detention from the college. **It should be noted that once a student has been detained for such reasons will not be given admission in any of the college in subsequent years.**
3. Class counselors should keep the updates of the students regularly to avoid such situations.
4. Class test will be conducted on each Monday's of the week. The subject and time of the test will be notified to you in the previous week without fail.
5. Student should see the notice board regularly for the updates to avoid any missing of the events and activities.
6. Standing near the vehicle parking area and corridors during class hours should be avoided and if noticed necessary action will be taken.
7. If subject teacher fails to come to class within 10 minutes the same should be reported to HoD for an alternate arrangement.
8. Attendance as per University norms is mandatory to take your final examination.
9. Pending tuition fee should be paid before 25/02/2017 failure to this you not be eligible to fill the examination forms.
10. Department heads and faculty counselors should follow up for the above mentioned activities of the students seriously.

CC to: All students notice boards, HoD's, office, web coordinator, boys and girls hostel, WS, Library


Principal
Dr. N. S. Biradar
Principal
College of Engineering,
Osmanabad